

Planning Primer



Saturday June 16, 2007

Coffee at 8:15 a.m.

8:30 a.m. to noon

Colonel By Room – 2nd Floor, City Hall
110 Laurier Avenue West

E-mail your registration to
intro@ottawa.ca
before Friday, June 8, 2007

HAVE YOU EVER WONDERED HOW LAND-USE PLANNING IS DONE?

WHAT THOSE BLACK AND WHITE SIGNS IN YOUR COMMUNITY MEAN?

HOW A ZONING APPLICATION IS MADE?

HOW TO MAKE A PRESENTATION TO PLANNING COMMITTEE?

WHAT LAND-USE PLANNERS DO FOR YOUR COMMUNITY?

Starting June 16, 2007 the **Planning, Transit and the Environment Department** will offer an exciting new program called Planning Primer to help Ottawa's residents become more aware of, and more involved in, the land-use planning process.

Program Details

Offered over the course of several months, the program aims to:

- Build and maintain a strong working relationship and understanding between communities and the City of Ottawa
- Provide resources for, and teach skills to aid communities participating in the land-use planning process

The Planning Primer is a series of **free** half-day courses to be offered on an on-going basis throughout the year. The series will include two **core** courses describing the legislative and policy basis under which land-use planning decisions are made, the way to amend the policy documents, and how to make a development application. The **optional** courses that follow will be focused on a particular topic of interest, including heritage, transportation, rural planning issues, and the Ontario Municipal Board.

The first core course will be led by planning staff and will cover:

- The hierarchy of planning legislation—The Planning Act, The Provincial Policy Statement
- The Official Plan, Community Design Plans, and the Zoning by-law
- Design Guidelines
- The structure of the Planning, Transit and the Environment Department

Participants who complete two required core courses and two optional courses will receive a Certificate of Completion. The two core courses will be repeated each year along with two optional courses which may vary.

Who is invited to attend?

All members of the public including developers, real estate agents, lawyers, builders, community representatives, Community Association Members as well as interested City staff, Councillors and their Assistants are invited to attend.

Register today!

Send an e-mail to: intro@ottawa.ca *no later than Friday, June 8, 2007.*

Space is limited, so register soon.

Questions?

Please send your questions to: intro@ottawa.ca